

Recruitment information for HealthJobs

Application for employment into a Networked Surgery position in 2012



For key dates, please refer to the **NSW Policy Directive** entitled “**Recruitment and Selection of Staff of the NSW Health Service – Additional Standards for Junior Medical Officer Annual Recruitment Campaign**”.

This document relates to the application process for doctors:

- 1. who will be PGY3+ in 2012;**
- 2. have an interest in a career in surgery, or are basic surgical trainees; and**
- 3. are not on a SET program in 2012.**

All doctors who meet these criteria, and wish to apply for generalist surgical training positions must follow the application process outlined below.

Please NOTE: While some of the Networks recruiting to non-SET positions have chosen to advertise 'unaccredited' surgical trainee positions under the banner of their network, the majority of 'unaccredited' surgical trainee positions will be advertised and recruited by a hospital or group of hospitals. Those doctors wishing to apply for 'unaccredited' surgical trainee positions should also refer to the separately listed job positions contained in the JMO Jobs List on the HealthJobs website.

Application Process

Doctors who will be PGY3+ in 2012 and wish to apply for generalist surgical trainee positions will apply to the Surgical Skills Networks. Each Network will advertise generalist surgical trainee positions and, as noted above, may advertise 'unaccredited' trainee positions. These positions are accessed via the NSW Health JMO Jobs website <http://www.health.nsw.gov.au/jobs/recruitment/jmo.asp>

Doctors with an interest in applying to more than one Network will need to apply to each of the networks separately. All applications must be lodged online. Culling and interviewing requires considerable network resources. Therefore, it is requested that doctors only apply to networks in which they are genuinely considering working.

Each network will review applications independently, and contact those doctors judged to be suitable for an interview.

Job Sharing

The Networks are committed to promoting and supporting job share opportunities.

Interviews

For the interview dates, please refer to the NSW Policy Directive entitled “**Recruitment and Selection of Staff of the NSW Health Service – Additional Standards for Junior Medical Officer Annual Recruitment Campaign**”.

For all but the Hunter New England Network, interviews will be held at the Macquarie Graduate School of Management, North Ryde from **Monday 29 August – Wednesday 31 August 2011** inclusive. The Hunter New England Network will be interviewing in Newcastle.

What do I need to bring to interview?

- **100 points of ID – Originals for each interview panel**
- **Pre-employment check forms, including Working with Children and Prohibited Employment forms**
- **Other documentation required as proof of selection criteria (e.g qualifications and registration) and residency documents**

Selection

The NMRP Matching Algorithm will be used to match applicants with employing Networks for the 2012 Clinical Year. Applicants will be asked to upload their preferences into the e-recruitment system during the application process. The Networks will **NOT** be privy to the preference ranking applicants provide.

At the end of the interview process, and after completing reference checks, the six Networks will lodge their preferred eligibility list on the e-recruitment System. The preference matching will take place automatically to place JMOs with employing Networks. For more information on the NMRP Matching Algorithm, please see the following web page: http://www.nrmp.org/res_match/about_res/algorithms.html

Following the preference matching process the Networks will be sent a revised eligibility list. The Networks will then make offers of employment via email through the e-recruitment system. Applicants will receive **NO** verbal offers. Please note successful applicants will receive only one offer for the Surgical Skills Program.

NSW Networks

New network arrangements for basic surgical training in NSW were implemented in January 2006, with the establishment of six training networks that covered the State and included metropolitan and rural sites. With the introduction of the Surgical Education and Training (SET) program by the Royal Australasian College of Surgeons from 2008, the focus of the NSW basic surgical training networks has broadened to meet the needs of all JMOs seeking to join a SET program.

For more information, please refer to the Clinical Education and Training Institute (CETI) website at <http://www.ceti.nsw.gov.au/www/472/1001127/displayarticle/1001459.html>

The table below provides details on each of the Surgical Skills training networks. Detailed information on each of the Networks is available elsewhere on the HealthJobs website.

Surgical Network	Hospitals	
Eastern and Greater Southern <u>Network Director:</u> Dr Emily Granger FRACS <u>Education Support Officer :</u> Ms Carolyn Marsh Ph. 02 8382 2993 cmarsh@stvincents.com.au	Griffith Prince of Wales St Vincent's Sydney Hospital	The Sydney Children's Hospital Wagga Wagga
Hunter New England <u>Network Director:</u> Dr Stephen Smith FRACS <u>Education Support Officer:</u> Ms Belinda Tuynman Ph. (02) 4985 5568 belinda.tuynman@hnehealth.nsw.gov.au	Armidale Belmont Calvary Mater John Hunter and The Children's Hospital	Maitland Manning Base (Taree) Royal Newcastle Tamworth
Northern <u>Network Director:</u> Dr Venu Chalasani <u>Education Support Officer:</u> Ms Catherine King Ph 9926 6162 CRKing@nscchahs.health.nsw.gov.au	Hornsby-Ku-Ring-Gai Royal North Shore Gosford Wyong	
Southern <u>Network Director:</u> Dr Steven Gan FRACS <u>Education Support Officer:</u> Ms Corinne Hayes Ph. 91132744 Hayes@SESIAHS.HEALTH.NSW.GOV.AU and <u>Administration Officer</u> Ms Mari Pinilla Ph: (02) 9113-2747 mari.pinilla@sesiahs.health.nsw.gov.au	Shoalhaven (Nowra) St George Sutherland Wollongong	
Sydney South West <u>Network Director:</u> Dr David Storey FRACS <u>Education Support Officer:</u> Fleur Dechaineux Ph. 95158046 fleur.dechaineux@sswahs.nsw.gov.au	Alice Springs Bankstown-Lidcombe Campbelltown Canterbury Concord	Fairfield Liverpool Royal Prince Alfred Hospital
Sydney West <u>Network Director:</u> Dr Henry Pleass FRACS <u>Education Support Officer:</u> Ms Kylie Laraghy Ph. (02) 9845 7233 kylie.laraghy@swahs.health.nsw.gov.au	Auburn Nepean The Children's Hospital at Westmead Westmead	

Those Networks without a tertiary paediatric rotation will be able to negotiate with The Children's Hospital at Westmead and/or The Sydney Children's Hospital and/or John Hunter Children's Hospital through the relevant Network Management Committee to access paediatric terms if required.

INTERVIEWEE'S CHECKLIST: PREPARATION FOR YOUR INTERVIEW WITH SURGICAL SKILLS NETWORKS

To ensure that you are ready and relaxed in advance of your interview(s) with the Surgical Skills Network(s), please run through the following check lists.

Before coming for an interview:

- I have read all the relevant information relating to interviewing for Junior Medical Officer recruitment, including the Surgical Skills Flyer. To read this information go to <http://www.health.nsw.gov.au/jobs/recruitment/jmo.asp> and click on the relevant links.

If attending the interview(s) in person:

- I have an original piece of photo identification which lists my name as recorded on my job application. **Failure to produce such identification will result in you not being interviewed.**
- I have originals and/or certified copies of my identification and other required forms, including Criminal Record Check, Working with Children, Prohibited Employment and Residency.
- I know how to get to the **Macquarie Graduate School of Management (MGSM)**, and have printed out a copy of the *accompanying map*
- If driving to the venue, I know how to get to the MGSM carpark and have a copy of the map. There is **no cost** for parking in the MGSM carpark. **Note:** A Pay and Display system is in place for parking elsewhere on the Macquarie University Campus.
- If you have a problem on the day(s) of interviews and need to contact one of the networks you are interviewing with, then you may contact the **CETI Registration Desk on 0421 028 903.**

When I get to the MGSM:

- I have headed to the registration desk in the main entry area. **Failure to do so will result in you not being interviewed.**

If attending the interview(s) via teleconference:

- I have arranged to have access to a phone (if mobile fully charged) in a quiet environment

After my final interview:

- If I choose to, **I can change my network preferences up until midnight of Wednesday 31 August 2011.**

Offers:

- Successful applicants will **receive ONLY ONE offer** for the Surgical Skills Program.
- Applicants **Must Accept or Decline Offers within 48 hours of it being sent**
- Networks will decline offers after 48 hours on behalf of non responsive applicants

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